

Admission information and instructions

*Student and advisor have to sign for the document

- **Admission Instruction**

1. Students must have collaborated with at least one partnered corporation or legal entity from the first semester to the eighth semester. Partnered corporations or legal entity must provide at least NT\$100,000 of matched grant scholarships annually, accounting for at least NT\$400,000 for four years. **Corporation-matching grant scholarships must be disbursed by year** and before the end of each academic year (**July 31**). Partnered corporation or legal entity does not need to provide matched grant if student gives up MOE scholarship.

※Please acknowledge that this is a four-year program. During the program period, students must collaborate with partnered corporations or legal entity. If the partnered corporation or legal entity encounters internal issues that prevent it from continuing the collaboration, students must request assistance from the advisor to change their partnered corporation or legal entity. **If no new partnered corporation or legal entity can be found to participate in the program, according to the regulations, the student cannot continue the program and will be forced to drop out of the program or is suspended until a new corporation or legal entity joins the program.**

2. Partnered corporations and legal entity must disburse grants matching the CCU receipt to the CCU bank account. Once AIM-HI Office has approved the grant, the grant is paid to the student.
3. Corporation scholarships provided for the participants of this doctoral program are special purpose funds and **should not be used with matching grants of other industry-academia cooperation programs.**
4. Once the program has been completed, **it is not mandatory for the student to serve in the corporation upon graduation.** Additional contracts and regulations may be signed if the need arises.
5. This program provides a withdrawal mechanism. Participating students must undergo assessment; those who do not pass the assessment must drop out of the program.

- **Key schedule and related instruction**

Content	Directions	Notes
1. Admission Channels and Application Schedule	(1) Master’s student applicants for direct pursuit of a Ph.D. degree must submit a direct enrollment application, academic transcripts, other writings, theses, or inventions, and two letters of recommendation before December 15 or June 15 to the Program Office. The admissions list will be announced after evaluation by the Office of Academic Affairs. (2) Double major students: Please submit the application every December 15 or June 15. The required documents and result are posted on the AIM-HI website.	*Regarding the Letter of Intent and Contract: The Advanced Institute of Manufacturing with High-tech Innovations will provide the content of the contract to the thesis advisor and the applicant. Please familiarize yourself with the content of the contract before applying to this program and request the advisor to coordinate with collaborating enterprises or organization. *For procedures relating to master’s student direct pursuit of a Ph.D. degree, please refer to the following website: http://aimhi.ccu.edu.tw/page/programs/index.aspx

	(3) Admission for International students: The admission process is announced on the website of the Office of International Affairs. The admission deadline for the fall semester is October, 31; the deadline for the spring semester is March, 31.	*For details, please refer to the Office of International Affairs admissions website: http://oia.ccu.edu.tw/ciaeenglish/admissions.htm 1
2. Confirming collaborative enterprises or organization	The applicant must confirm the name of the collaborative enterprise or organization every year before December 31 or June 30 and provide the contact information of the enterprise or organization.	-
3. Signing of the letter of intent and contract by both parties	The Program Office will assist in contacting the collaborative enterprise or organization and will complete the signing of the contract (including the seals of both parties) before January 31 or July 31 of each year.	<p>*Each year, the Program Office of the University will issue and examine the formal receipts sent to the collaborative enterprises or organization to request funds.</p> <p>*Enterprise or organization scholarships require a receipt issued by the University and the transfer of funds to an account held by National Chung Cheng University. After confirmation by the Program Office, the scholarship funds will be transferred to student's accounts.</p> <p>*Ministry of Education Scholarship: NTD 200,000 per year per student (for a period of four years). The scholarships will be allocated to student monthly after both MOE scholarship and enterprise or organization scholarship have been transferred to CCU account.</p> <p>*Enterprise or Organization Scholarship: NTD 100,000 per year per student (for a period of four years). The scholarships will be allocated to student monthly after enterprise or organization scholarship has been transferred to CCU account.</p> <p>* The scholarships will be allocated to students after students complete registering.</p>

<p>4. During the period of study</p>	<p>(1) New students: Please submit photocopies of the front and back of your student ID to the Program Office after registration is complete.</p> <p>(2) Students who received MOE scholarship: Please submit the required documents to the Program Office each semester.</p> <p>(a) Complete relevant questionnaires;</p> <p>(b) Provide meeting records and research result with the collaborating enterprise or organization.</p>	<p>-</p>
<p>5. Program exit mechanism</p>	<p><u>Students who received MOE scholarship:</u></p> <p>(1) The students shall have acquired 20 credits (32 and 44 credits for the master students for the Direct Pursuit of PhD Degree and the bachelor students for the Direct Pursuit of PhD Degree, respectively) and passed the qualification examination by the end of the fourth semester into the program.</p> <p>(2) The students shall have submitted one proposal one month prior to the end of the sixth semester into the program office (June 30 or December 31). The proposal should be related to critical industrial contribution or R&D achievement (e.g., a submission or acceptance certificate for technical report, patent, or Science</p>	<p>*Relevant laws and regulations can be downloaded and viewed on the program website: https://aimhi.ccu.edu.tw/page/about/index.aspx?kind=110</p>

	<p>Citation Index Journal paper) and passed related documentary reviews by the program's academic affairs committee. The proposal must be done during AIM-HI PhD program and related to student's research and be published by the name of CCU or AIM-HI.</p> <p>(3) The students shall have submitted critical industrial contribution or R&D achievement one month prior to the end of the eighth semester into the program office (June 30 or December 31). The critical industrial contribution or R&D achievement (e.g., acceptance certificate for technical report, patent, or Science Citation Index Journal paper) must be passed related documentary reviews by the program's academic affairs committee. The proposal must be done during AIM-HI PhD program and related to student's research and be published by the name of CCU or AIM-HI.</p>	
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Student _____ has agreed to all the regulations above.

Student signature: _____

Date: _____

Advisor signature: _____

Date: _____

Please submit three hard copies in one week after registering. One copy will be provided to you after finishing process.

※Contact Information :
AIM-HI Office

email: amsccu@ccu.edu.tw

Phone number: +886-5-2720411 ext.16456