

Directions for Doctoral Program in Advanced Manufacturing Systems

—Application and Enrollment

Content	Directions	Notes
1. Admission Channels and Application Schedule	(1) Master's student applicants for direct pursuit of a Ph.D. degree must submit a direct enrollment application, academic transcripts, other writings, theses, or inventions, and two letters of recommendation before December 15 or June 15 to the Program Office. The admissions list will be announced after evaluation by the Office of Academic Affairs.	*Regarding the Letter of Intent and Contract: the Advanced Institute of Manufacturing with High-tech Innovations will provide the content of the contract to the thesis advisor and the applicant. Please familiarize yourself with the content of the contract before applying to this program and request the advisor to coordinate with collaborating enterprises or organization. *For procedures relating to master's student direct pursuit of a Ph.D. degree, please refer to the following website: http://ams.ccu.edu.tw/
	(2) Admission for International students: The admission process is announced on the website of the Office of International Affairs. The admission deadline for the fall semester is October, 31; the deadline for the spring semester is March, 31.	*For details, please refer to the Office of International Affairs admissions website: http://oia.ccu.edu.tw/ciaeenglish/admissions.html
2. Confirming collaborative enterprises or organization	The applicant must confirm the name of the collaborative enterprise or organization every year before December 31 or June 30 and provide the contact information of the enterprise or organization.	-
3. Signing of the letter of intent and contract by both parties	The Program Office will assist in contacting the collaborative enterprise or organization and will complete the signing of the contract (including the seals of both parties) before January 31 or July 31 of each year.	*The scholarship funds will be allocated on an annual basis. Each year, the Program Office of the University will issue and examine the formal receipts sent to the collaborative enterprises or organization to request funds. *Enterprise or organization scholarships require a receipt issued by the University and the transfer of funds to an account held by National Chung Cheng University. After confirmation by the Program Office, the scholarship funds will be transferred to student's accounts along with Ministry of Education scholarship funds. *Ministry of Education Scholarship: NTD

		200,000 per year per student (for a period of four years) *Enterprise or Organization Scholarship: NTD 100,000 per year per student (for a period of four years)
4. During the period of study	<p>(1) New students: Please submit photocopies of the front and back of your student ID to the Program Office after registration is complete.</p> <p>(2) Returning students: Please submit the required documents to the Program Office each semester (before January 31 or July 31 of each year).</p> <p>(a) Complete relevant questionnaires;</p> <p>(b) A research report with a length of 3–5 pages;</p> <p>(c) Provide meeting records with the collaborating enterprise or organization.</p>	
5. Program exit mechanism	<p>(1) 1st to 2nd year: Complete 20 credits of courses (students admitted through the direct pursuit of Ph.D. degree track must complete 30 credits) and pass the doctoral qualification exam.</p> <p>(2) 3rd year: Complete a written review of a proposed dissertation (patent or product) project.</p> <p>(3) 4th year: Submit one noteworthy industry contribution, or one research and development result (e.g., patent, technical report, or Science Citation Index Journal paper) and pass the committee review.</p>	*Relevant laws and regulations can be downloaded and viewed on the program website: http://ams.ccu.edu.tw/

Program Office of Master of Science/Ph.D Program in Advanced Manufacturing Systems

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